

# Piedmont Conservation Council Executive Board Meeting Minutes October 5, 2010

The Executive Board of the Piedmont Conservation Council met at 6:00 PM on Tuesday, October 5, 2010 at the Golden Corral Restaurant in Burlington, North Carolina.

Present were:

Eddie Culberson

Frank Green

Rudy Langley, Treasurer

Hazel Puckett

Julie Elmore, RC&D Coordinator

Carol Melton, Administrative Assistant

Excused Absences:

Bill Alston, President

Alex Ashton, Vice Chairman

Talmage Layton

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## ITEM #1-2

Eddie called the meeting to order at 6:30 p.m. and thanked members for attending.

A motion to approve the minutes was entertained.

**MOTION:** Rudy motioned approval of the minutes. Motion was seconded by Frank.

**VOTE:** Carried unanimously.

## ITEM #3 Old Business- none

## ITEM #4 Alamance Community College Storm Water Project

Julie reported that a signed grant contract has been received and reported that the project manager needs to begin work. Previously the board talked to Stephanie Grant about working part time. Since that time, Stephanie is looking at a full time position at Durham Central Market however; she could work part time until March 2011. The board discussed another upcoming project manager needed for the CW Stanford Middle School project and how it differed in responsibilities and whether a person who would do both jobs could be found in the time needed. Discussion continued around these ideas:

- Both projects are eighteen months in duration,
- Possibility of a full time project manager to manage both projects,
- Different type (civil and mechanical) engineers needed for Fab Lab and ACC Stormwater projects,
- Advertise out both job descriptions as both need to go to construction next summer,
- How to get the word out, include at Clean Water board meeting this weekend,
- How long it would take to advertise and get someone on board,
- See if Stephanie would work part-time until approximately early December,
- Technical advisor for contracts needed, utilize Eddie's expertise,
- J.R.McAdams & Co.contract to be emailed to executive board members as soon as possible for review.

Julie asked the board's direction on getting a project manager started.

Eddie called for a motion.

**MOTION:** Rudy made a motion to hire Stephanie Grant part time @ \$15.00 per hour for the first phase of the Alamance CC Stormwater project. Frank seconded the motion. No other discussion.  
**VOTE:** Carried unanimously.

**Item #5: SE Regional Meeting of RC&Ds-Mississippi**

Julie reported attending the Southeastern Regional meeting in Biloxi, Mississippi where she noted the successful EPA 319 grants and would like PCC to look at possible undertaking a project for Dan River with a goal of presenting at the next national meeting. Another interesting presentation was from NC State University on exotic weed removal by specialized goats and suggested PCC tap into farming in this area to see if interest in similar project; link interest with cost, and solutions. The board added that setting up a directory of information could be a first step. Rudy said a challenge would be getting a variance from having to remove the goats at night from local zoning regulations. Eddie reminded of liability issues. Julie also attended a 'swamp tour' and found that the oil spill was not affecting the environment as was portrayed in the media.

**Item #6: Financial Review Process required by NRCS update**

Members reviewed a statement from Reavis & Parrish, Certified Public Accounts and cost associated with the financial review as \$1500 plus \$300 for completing the IRS 990 forms.

**MOTION:** Hazel motioned approval of the expenditure to Reavis & Parrish, PA of \$1800.00. Seconded by Frank.

**VOTE:** Motion carried.

Rudy to sign agreement return agreement to Reavis & Parrish. He also asked staff to email him information regarding any incoming reimbursement funds and invoices to be paid for his treasurer recordkeeping.

**Item #7: PCC Financials**

The board discussed and agreed to transfer \$5,000 from a money market account to cover invoices that are pending and have been previously approved by this board. Julie noted grant reimbursables are forth coming as well.

**Item #8: Agenda for Full Council Meeting October 21 at 6PM at Alamance Community College**  
Julie suggested the following for consideration:

Lynette Batt, American Rivers, Dam Removal Opportunities in Piedmont  
Area plan

By-laws; add new section regarding new RC&D policies 513.44 of the administrative staff not to handle funds

Projects updates

Wildlife project that Alex is working on

New Park in Alamance - riparian buffer concerns involved in Mt. to Sea Trails

Recruitments needed!

Old business carry over from July 1<sup>st</sup> meeting

**Item #8: Project Updates**

Julie reported a Dam Removal possibility on the Uwharrie River- they need a local non-profit organization to manage project. Julie volunteered to investigate.

**FabLab:** Julie said that the mobile FabLab would be available in January for either 30 days or 3 months, so we need a project manager before then. There is a training component for the project manager to attend in either Cleveland or Providence, Rhode Island. Julie, Tushar and

project manager to attend training for a week. Talmage has volunteered to transport mobile unit if the FabLab company doesn't bring to us. We need project manager on board before arrival to being public outreach to schools, media, make contacts, arrange schedule for mobile unit to be widely utilized. Julie reported talking about possible grant with Golden LEAF Foundation for funding. She encouraged members to make inquiries with any local contacts for additional funding for the project, to cover cost of transporting and advertising to demonstrate the FabLab. She reviewed the project manager job description and noted the mobile coordinator may differ from the future stationary equipment. She will email the description and asked the board to think about possible candidates. Rudy suggested a retired Agriculture teacher.

*Guilford Farmland Protection Plan:* Subcommittee has not finalized public meeting outreach dates and locations and needs to move forward as soon as possible to keep this project on track. Julie researched a firm that will put the document together for \$7,000 and noted that we have the funding in the grant due to good management of the grant.

*NRCS Grants:* Julie reported reimbursables are expected this week.

*Chatham County Conservation Plan:* Julie reported the project is winding down and officially ends October 31, 2010.

*Graham Milk Processing Plant:* Julie reported that the project has been stalled and is no longer a viable project. We are in the process of getting the Golden LEAF Foundation grant rescinded. Eddie asked that we also send Kings Mill notification as well. Also a thank you to Farm Bureau (Jake). Staff to take care of these matters.

**Item #10 Pending Projects:**

Dam Removal, Should here by Nov from Golden LEAF Foundation whether PCC will need to write up full proposal.

RAFI grants are out and Caswell asked PCC to assist with equipment for pesticide distributor for tobacco farm diversity. More information next meeting.

Eddie reported that Little Lick Creek at Falls Reservoir are on a 303D list with DWQ for a project similar to Alamance Stormwater project and would be a good opportunity. More information to unfold at later time.

**Item #11 Next Executive Board Meeting**

Members discussed the next date would be November 2<sup>nd</sup>, which is election day. Members decided to meet November 9<sup>th</sup>. (Hazel excused absence.)

**Item #12 Adjournment**

MOTION: Frank motioned to adjourn at 7:45. Seconded by Hazel. Unanimously approved.

Respectfully submitted:

Carol Melton, PCC Administrative Assistant