

Piedmont Conservation Council Executive Board

Meeting Minutes

March 8, 2011

Members Present: Bill Alston Chairman;, Vice-Chairman; Rudy Langley, Treasurer; Hazel Puckett; Frank Green; Julie Elmore, PCC Coordinator, Stephanie Grant, Project Manager and Carol Melton, Administrative Assistant.

Members Absent: Talmage Layton, Alex Alston, Eddie Culberson.

I. Call to order

Chairman Bill Alston called to order the regular meeting of the Executive Board at 6:15 p.m. on March 8, 2011 in Burlington, North Carolina. Members discussed the dim view of federal funding for RC&D's. Julie reported that a continuing resolution is in place until March 15, 2011. The board welcomed Stephanie Grant the new project manager on board.

II. Approval of February 15, 2011 minutes

Bill entertained discussion or a motion to approve the February 15, 2011 minutes as presented.

MOTION: Rudy motioned to approve the minutes, seconded by Frank.

VOTE: Unanimously approved.

III. Discussion Items & Old Business

- a) Elections/Nominating Committee- Bill reported the nominating committee has met and recommends the following slate for the April full council meeting: Alex, Chairman; Eddie, Vice Chairman; Rudy, Treasurer; and Hazel, Secretary.
- b) NCARC&D Councils' State Meeting Conference May 18-21, 2011. PCC's sponsorship, door prize, and silent auction item. Julie noted that she had not talked to Eddie but would report to the board later.

IV. Decision Items

Financials

- a) **Approval of Invoices-** Invoices were presented for approval for payment as:

- Durham Clean Energy \$3500.00
- Quilt Trail supplies 814.57
- FabLab operator hotel \$XXXX & Airfare \$299.40
- Alamance CWMTF, J.R. McAdams invoice \$94k
- NC RC&D Dues \$1,000.00

MOTION: Eddie made a motion to approve and pay invoices as presented adding that the grant reimbursable s. Seconded by Hazel.

VOTE: Unanimously approved.

Stephanie reported that the J.R.McAdams invoice that was previously on hold until report received.

Was being reviewed by CWMTF and upon their approval it would be submitted for reimbursement by CWMTF.

FabLab expenditures-Julie reported that the FabLab would need some consumable supplies to operate that did not come with the lab such as batteries, transistors, microchips, battery operating soldering iron, paints, tape, crayons, safety glasses, vinyl gloves, Mill bits, rubber putty, tee-shirts for screen printing. Rudy added he could donate some wood and possibly metal supplies. The board discussed the need and decided to approve \$5,000.00 for this consumable supplies for FabLab operations.

MOTION: Frank motioned to approve "not to exceed \$5,000.00 for consumables for FabLab operations. Seconded by Rudy.

VOTE: Unanimously approved.

b) CONTRACTS

RAFI Wick Applicator, grant received and approved. The board thanked Julie for the work performed in securing this grant for Caswell County.

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Website, RFP went out and we have one proposal needing an extension until Friday. The board agreed to allow this time extension. The project also includes developing a PCC logo. Julie will send the proposals to the board by mail and have a telephone vote as soon as possible to get this project started.

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V. Discussion Items -Project Updates

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- a) May 18th, NCARC&D Council State Meeting Conference, PCC's responsibility of door price and silent auction item. Julie to remind Eddie.
- b) Community Garden proposals- PCC received notification of 1 grant award of 2 applications to NARC&D..
- c) 2012 NCASWCD Expo- PCC Role, Sponsorship. Julie reported that Gay Sharpe was not interested in taking on this role and that there were not event planners available for \$500.00. Bill reported that the previous expo made about \$500 per Craig Fraizer. The board discussed whether there were resources available to sponsor the 2010 expo. It was agreed that PCC should negotiate for a certain percentage of the profits rather than a dollar figure, by contract. Bill agreed to negotiate the contract and said that the main responsibility is contacting and securing exhibitors. Eddie has sent some information from Bill Dunlap about possible contacts for auction donations, exhibit spaces, co-sponsors for meals. The board agreed to move forward and asked Stephanie and Carol to review the project logistic with Julie for directions and bring back at next meeting for discussion.

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VI. Pending Projects

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- a) CW Stanford Stormwater-Stephanie reported that the preliminary design phase is done and the work group is meeting Thursday with the maintenance group about an agreement.
- b) Alamance CC Stormwater- on schedule to continue during summer when students are off campus. The board agreed to have the full council meeting on April 21st begin at 5:00 pm for a tour of the project site by Stephanie.
- c) Event Planner-Brenda managing this project.
- d) FabLab-Mobile –Julie reported that the American Tobacco Company is doing promotions and local companies are donating equipment to use as well as a vacant restaurant space in American tobacco to setup. The lab can accommodate about 3 people at a time to make items. If you want to make something, need appointment – contact Julie and Tushar..
- e) Quilt Trail-March 6 *Asheboro News & Record* article
- f) Caswell FPP – PCC is still in the running and may know definite decision by June.
- g) Lassiter Mill dam (May/June notification expected)
- h) Circle of Diamonds next status level requirements are being worked on.
- i) Guilford Farmland Protection Plan – March 22nd & 31st open house at 2:30-7pm at Guilford Ag Building. Julie presenting to Guilford County Commissioners on March 17 at 6pm.

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VII. New Projects

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- a) On hold until a decision about the future of RC&D's are concluded.

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VIII. Adjournment

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Bill adjourned the meeting at 8:00p.m. Next meeting April 5th, 2011.

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Minutes respectfully submitted by: Carol Melton, PCC Administrative Assistant.