

Piedmont Conservation Council, Inc.

FINAL Executive Board Meeting Minutes

December 6, 2011

Members Present: Alex Ashton (Chairman, Guilford), Eddie Culberson, Vice-Chair (Chatham), Frank Green (Rockingham), Rudy Langley, Treasurer (Alamance), Hazel Puckett, Secretary (Rockingham), Stephanie Grant (staff)

Members Absent: Talmage Layton, Gail Hughes, Hester Vernon, Bill Alston

- I. Call to Order & Chairman Comments – Alex Ashton, Chairman
 - a. Alex Ashton called the meeting to order at 6:34 p.m. on December 6th, 2011 at the Town Table restaurant in Burlington and confirmed the presence of a quorum.
- II. Approval of Minutes from October 4th, 2011 and November 1st, 2011 Executive Board meetings – unanimously approved without changes.
- III. Decision Items
 - a. Unanimously approved PCC application for CEFS farm incubator support program.
 - b. Unanimously approved hiring Jerry Dorsett as consultant for Caswell County Farmland Protection Plan. Contract review/approval to occur at January 19th Council meeting.
 - c. All invoices unanimously approved as presented, with the exception that the Our State invoice be paid only after PCC staff reviews and approves the proof of the ad.
 - i. Our State - \$4,990.00
 - ii. Kimley-Horn and Associates - \$8,314.94
 - iii. Kimley-Horn and Associates - \$8,470.00
 - iv. Stephanie Grant - \$34.26
 - v. Amy Parker Cook – 100.00
 - vi. NC Secretary of State - \$35.00
 - vii. Reavis and Parrish - \$40.00
 - viii. SJ Grant Consulting - \$1,548.00
 - ix. Fluvial Solutions - \$85,595.00
 - d. Did not vote on submitting application to Partners for Fish and Wildlife for deconstruction phase of Lassiter Mill Dam Removal. Alex and Eddie will review the application once its complete, and a teleconference vote will be held on whether to approve the application.
 - e. Unanimously approved extending Fluvial Solutions construction contract for CW Stanford because of rain days.
- IV. Discussion Items
 - a. Project priority updates and actions – Alex Ashton and Stephanie Grant described progress that has been made since the last meeting on moving forward with the project priorities ranked and established at that meeting. Priority summary sheets were sent via email to EB members the week of Nov 7.

- b. Fab Labs project manager candidates – 10 have been narrowed to 3, will give presentations on Dec 20th. May have a late candidate from SeeSaw Studios, allowed to apply because of excellent qualifications.
- c. USDA disadvantaged farmers outreach – EB discussed potential for applying for this grant, due Jan 23, 2012, maximum award \$800,000 no match required. Consensus was to hold off due to lack of a clear project idea, but may come together next year as part of farm incubator program.
- d. Bylaws – first changes to be presented to Full Council Jan. 19th will be the “live and work” change for county representation. Discussed changing structure of council to only one voting member per county, but did not reach a decision.
- e. Simplifying minutes – minutes will take an “outline form” for this meeting and those going forward, as opposed to the full detail previously recorded. Audio recordings will be saved and archived as a detailed record of discussions.
- f. ADFP contract for Caswell County – could not get the overdue tax certification notarized with the rest of the documents. Millie Langley stopped by around 8:30pm to witness Eddie and Alex sign the form and will notarize and mail in the contract documents.

V. Project Updates

- a. ACC – On hold until sampling and monitoring are complete.
- b. CW Stanford – construction going well except rain days. Approximately 50% complete.
- c. Lassiter Mill Dam Removal – had kickoff meeting and engineer site visit. Possibility of pursuing funding for deconstruction phase.

VI. Board Member Comments, New Business

Happy Holidays!

VII. Upcoming events/meetings

- a. Next Full Council meeting is January 19th, 2011 at Alamance Community College 6-9pm.
No January EB meeting.

VIII. Adjournment

The meeting was adjourned at 8:35 pm.